



Job Vacancy Announcement

Part Time Service Worker

Description

The Public Works Department is seeking a reliable and hardworking Part-Time Service Worker to support a variety of construction and maintenance activities in the Streets Division. This role is essential in helping deliver efficient, high-quality services to the community while maintaining public infrastructure and spaces.

Essential Duties and Responsibilities

- Perform general road maintenance, including roadside litter removal, asphalt and blacktop work, and roadside mowing
- Assist with installing guardrails and fabricating/posting road signs
- Remove brush and trees, including residential brush collection
- Support traffic control operations by flagging and safely directing vehicles at work sites
- Assist with restoration and improvement projects such as drainage ditches, parking lots, and athletic field maintenance

Knowledge, Skills and Abilities

- Ability to work effectively as part of a team and interact professionally with the public
- Strong customer service skills with a courteous and helpful attitude
- Physical ability to perform demanding manual labor requiring strength and endurance
- Ability to follow oral and written instructions and carry out supervisor directions
- Good judgment and attention to detail
- Comfortable working outdoors in all weather conditions for extended periods
- Ability to operate pickup trucks and small dump trucks
- Ability to tow trailers

Required Education and Experience

- High school diploma or equivalent
- At least one year of experience in mechanical, maintenance, or related work (public interaction experience preferred)
- Must be at least 18 years old
- Valid driver's license and reliable transportation required

Job Benefits

This position pays \$17.44 to \$24.00 per hour based on qualifications and is covered by the Ohio Public Employees Retirement System (OPERS).

The selected candidate is expected to work up to 28 hours per week, Monday through Friday 7:00 AM to 3:30 PM. Work schedule may vary based on departmental needs.

Join our team and contribute to maintaining safe, clean, and functional public spaces for the community. Apply online through the City's website (<https://indianhill.gov/employment>). All finalists will be subjected to a comprehensive background check and the selected candidate will be required to complete a drug screening.