

Public Works Director

South Lebanon, OH

Public Works Director, South Lebanon, OH (Population 6,793)

The City of South Lebanon is looking for a results-oriented leader to serve in the newly created position of Public Works Director. This person will direct the staff and activities of the Public Works Department and provide valuable insights and expertise to the City Administrator and Department Heads regarding how to address complex community and infrastructure issues and how to advance opportunities. The Public Works Director will be a strategic visionary who brings new ideas and a forward-thinking approach to the department and the City. The successful candidate will have a wide range of experience and skills including an in-depth knowledge of the maintenance of streets, parks and municipal facilities, water and wastewater distribution and collection systems, operation of sewage lift stations, the maintenance and procurement of equipment, and project management.

Founded in 1795, the City of South Lebanon is the oldest town in Warren County, Ohio, and is a northern suburb of the greater Cincinnati metropolitan area.

The City has a rich and vibrant history and is known for its welcoming, friendly, small-town charm. The City has experienced tremendous residential and commercial growth during the past 20 years. The population has increased from just over 2,500 residents in 2004 to nearly 7,000 today. The City is expected to continue to grow and eventually reach a population of approximately 12,000.

South Lebanon is situated in a region that combines the best of suburban/rural country living, major outdoor attractions, and proximity to big city amenities. There is a wide variety of new and established housing development options to choose from and the City includes a historic “village” center area.

The City of South Lebanon is a home-rule incorporated charter form of government. The Charter, which was adopted in May 2023, established the “Mayor-Council-Administrator Plan” of governance for the City.

The legislative authority of the City is vested in a six-member City Council. City Council Members are elected at-large, to four-year staggered terms. The Mayor is directly elected at-large, to a four-year term, and serves as the chief executive officer of the City, supervising the affairs of the City and appointing, with Council consent, the City Administrator.

The successful candidate will be comfortable being involved in many different activities of the City and “wearing many different hats”. They will have a strong desire for professional advancement and possess exceptional communication skills. They will be adept at keeping the City Administrator and Mayor informed of day-to-day operational concerns and issues occurring in the City and guiding the City through the decision-making process. Knowing when

to exercise independent judgement and when to facilitate consensus and having the ability to effectively do both is essential.

This is a full-time, exempt position, and the salary will be commensurate with the knowledge, skills, and abilities of the selected candidate. The salary range for this position is \$70,657 to \$98,925. The City of South Lebanon offers an excellent benefits program, including vacation, sick leave, paid holidays, medical and dental insurance, participation in the Ohio Public Employees Retirement System (OPERS).

There is no residency requirement for the Public Works Director. However, the new Director will be expected to be an active and visible participant in community organizations and events.

The Public Works Director position is open until filled with the first review of candidates taking place on July 19, 2024. Candidates are encouraged to apply early.

Questions should be directed to **Michael Hinnenkamp at Ohio Plan Management Resources at (513) 906-6705. Faxed or mailed applications will not be accepted.** For more information and a full Community/Position Profile Brochure, go to www.ohioplan.com and click on Active Recruitments in the green bar at the top of the page.

To apply, please email in one combined PDF, a cover letter, resume, and five professional references to hr.office@ohioplan.com. The City of South Lebanon will not accept applications or calls of inquiry on the status of this recruitment. All candidate communications will be provided by Ohio Plan Management Resources.