

## AGENDA

- 9:00 am Introduction / Federal-Aid Programming and Rulemaking  
FHWA Form 1273 – Required Construction Contract Provisions  
Other Federal Contract Provisions I
- 12:00 pm Lunch – on your own
- 1:00 pm Course Instruction (continued)  
Other Federal Contract Provisions II  
Pre-Award Procedures  
Post-Award Procedures  
Appendices & Web Link Resources
- 4:00 pm Evaluations and Adjourn

*Total Contact Hours of training = 5.5  
(with break times subtracted).*

**Description** – This 1-day course is focused on Federal Highway Administration (FHWA) contract provisions, administrative procedures, and applicable policies related to Federal-aid construction contracts in Ohio, with an emphasis on local public agency participation. Discussion topics will include contract procedures, policies, and requirements prescribed in 23 CFR Sections 230, 633, and 635; and their application to construction contracts. There will also be discussion about the detection and reporting of fraud to the Office of the Inspector General (OIG), U.S. Department of Transportation.

**Who Should Attend?** – All state and local government agency personnel who must interpret and apply Federal regulations to construction contracts and staff that administer construction contracts. All FHWA Division Office personnel who interpret and apply Federal regulations that affect the administration of Federal-aid contracts.



**Instructors** – Adam Johnson, Mary Burroughs and/or Ron Garczewski, FHWA Ohio Division Office.

**Registration Information** – Registrations are processed in the order they are submitted online, while seats are still available. This workshop is being offered at **no charge** due to the sponsorship of FHWA. Lunch is “**on your own**”. Any registrant requiring a reasonable accommodation during training (i.e., mobility or access) should contact Ohio LTAP prior to the course so appropriate arrangements can be made. **If you are sick or not feeling well, or if you have any reason to believe you have been exposed to the coronavirus: please DO NOT show up at the training site, and DO NOT attend the session. If you need to cancel your registration, please contact the LTAP office.**

Please visit <https://ltap.enrollware.com/schedule> to access the online registration system. Select the course name from the Schedule page, and then scroll down to click on the **session date/location highlighted in green font** to proceed.

## LPA Federal-Aid Contract Administration Training

### Columbus (CEN) – July 30, 2024

ODOT Central Office / Auditorium (lower level), 1980 W. Broad St. (43223)

### Lebanon (SW) – August 1, 2024

ODOT District 8 Office / Conference Rooms ABC, 505 S. State Route 741 (45036)

### Akron (NE) – August 7, 2024

ODOT District 4 Office / Carnation Room (lower level), 2088 S. Arlington Rd. (44306)

### Bowling Green (NW) – August 20, 2024

ODOT District 2 Office / Lobby Training Room, 317 E. Poe Road (43402)

**Fee: \$ 0.00 Free of Charge**

If you have any questions regarding your registration, please contact Ohio LTAP at [ltap@dot.ohio.gov](mailto:ltap@dot.ohio.gov) or (614) 387-7359.