

Washington Township, Montgomery County, Ohio
2018 Budget
December 4, 2017

Board of Trustees

Scott Paulson, President
Dale Berry, Vice President
Joyce Young, Trustee

Fiscal Officer

Thomas Zobrist

Law Director

Scott Phillips

Administrator

Jesse Lightle

Leadership Team

Michael Barlow, Finance Director
William Gaul, Fire Chief
Ryan Lee, Zoning Manager
John Lewis, Information System Coordinator
Mark Metzger, Recreation Facility Director
Jeff Papanek, Police Director
Michael Wanamaker, Public Works Director

**2018 BUDGET
WASHINGTON TOWNSHIP
ESTIMATED FUND ANALYSIS**

FUND	PROJECTED UNENCUMBERED BALANCE AT 1/1/18	2018 PROJECTED RECEIPTS	2018 TOTAL AVAILABLE	2018 PROJECTED EXPENSES	PROJECTED UNENCUMBERED BALANCE AT 12/31/18
General	\$ 10,140,504	\$ 2,497,641	\$ 12,638,145	\$ 3,232,852	\$ 9,405,293
Motor Vehicle License Tax	239,352	59,000	298,352	60,000	238,352
Gasoline Tax	317,725	245,000	562,725	340,500	222,225
Road & Bridge	8,502,279	4,888,412	13,390,691	7,549,552	5,841,139
Cemetery	49,416	12,500	61,916	39,200	22,716
Cemetery Bequest	3,326	2	3,328	28	3,300
Lighting Assessment	9,865	44,047	53,912	50,000	3,912
Police	2,663,118	4,793,051	7,456,169	5,007,725	2,448,444
Fire	11,430,230	11,640,979	23,071,209	13,625,695	9,445,514
Special Assessment Bond Retirement	3,509	347,222	350,731	347,172	3,559
Recreation	595,782	3,068,552	3,664,334	3,371,962	292,372
Permissive Tax	347,197	264,000	611,197	310,000	301,197
Agency	10,568	12,000	22,568	13,085	9,483
Public Works Commission Project	-	-	-	-	-
FEMA	-	-	-	-	-
Vehicle Maintenance	134,890	580,522	715,412	577,609	137,803
Totals:	\$ 34,447,761	\$ 28,452,928	\$ 62,900,689	\$ 34,525,380	\$ 28,375,309

**2018 BUDGET
WASHINGTON TOWNSHIP
FINANCIAL SUMMARY**

FUND	FUND BALANCE AT 1/1/2017	2017 PROJECTED RECEIPTS	2017 PROJECTED EXPENSE	2017 PROJECTED BALANCE
General	\$ 10,233,461	\$ 2,529,256	\$ 2,622,213	\$ 10,140,504
Motor Vehicle License Tax	216,552	62,000	39,200	239,352
Gasoline Tax	333,525	255,000	270,800	317,725
Road & Bridge	9,737,683	4,583,347	5,818,751	8,502,279
Cemetery	56,515	16,040	23,139	49,416
Cemetery Bequest	3,325	2	1	3,326
Lighting Assessment	7,672	46,668	44,475	9,865
Police	2,351,017	4,711,823	4,399,722	2,663,118
Fire	10,579,717	11,922,804	11,072,291	11,430,230
Special Assessment Bond Retirement	1,291	45,038	42,820	3,509
Recreation	633,743	3,217,695	3,255,656	595,782
Permissive Tax	272,197	281,000	206,000	347,197
Agency	11,603	11,725	12,760	10,568
Public Works Commission Project	-	-	-	-
FEMA	-	-	-	-
Vehicle Maintenance	<u>108,873</u>	<u>540,000</u>	<u>513,983</u>	<u>134,890</u>
Totals:	<u>\$ 34,547,174</u>	<u>\$ 28,222,398</u>	<u>\$ 28,321,811</u>	<u>\$ 34,447,761</u>

**2018 BUDGET
WASHINGTON TOWNSHIP
PROPERTY TAX DATA**

FUND	DATE AUTHORIZED	LENGTH OF LEVY	YEAR LEVY EXPIRES	GROSS MILLS	EFFECTIVE MILLS *	2018 PROJECTED REVENUE
General	(Inside Mill)	Continuous		0.70	0.70	\$ 1,280,941
Road & Bridge	(Inside Mill)	Continuous		2.35	2.35	2,693,981
Road & Bridge	05/02/2017	5-Year	2017	1.85	1.71	1,987,932
Police	05/05/2015	5-Year	2020	2.30	2.16	2,477,033
Police	05/04/2010	Continuous		1.95	1.84	2,108,518
Fire	11/05/2002	Continuous		1.50	1.21	2,247,395
Fire	05/07/2013	5-Year	2018	4.65	4.30	7,960,609
Recreation	05/07/2013	5-Year	2018	0.70	0.65	1,195,953
Totals:				16.00	14.92	\$ 21,952,362

2016/2017 VALUATION

		Agriculture/ Residential Value	Commercial/ Industrial Value	Public Utilities Real Value	Public Utilities Personal Property Value	Total Value
Township	(Unincorporated)	\$ 880,280,460	\$ 176,540,750	\$ -	\$ 18,977,390	\$ 1,075,798,600
Centerville	(Incorporated)	<u>501,368,290</u>	<u>131,046,760</u>	-	<u>14,416,820</u>	<u>646,831,870</u>
Totals:		<u>\$ 1,381,648,750</u>	<u>\$ 307,587,510</u>	<u>\$ -</u>	<u>\$ 33,394,210</u>	<u>\$ 1,722,630,470</u>

* Estimated for residential agricultural

**2018 BUDGET
WASHINGTON TOWNSHIP
RECEIPTS HISTORY AND PROJECTIONS**

FUND	2015 ACTUAL	2016 ACTUAL	2017 PROJECTION	2018 PROJECTION
POLICE				
Property & Other Local Taxes	\$ 3,646,251	\$ 4,196,174	\$ 4,251,783	\$ 4,273,002
Licenses, Permits and Fees	-	-	-	-
Intergovernmental	606,149	408,483	451,575	\$512,549
Miscellaneous Revenue	-	179	40	\$0
Other Financing Sources	2,764	15,478	8,425	7,500
Totals:	<u>\$ 4,255,164</u>	<u>\$ 4,620,314</u>	<u>\$ 4,711,823</u>	<u>\$ 4,793,051</u>
FIRE				
Property & Other Local Taxes	\$ 8,763,315	\$ 8,840,632	\$ 8,954,477	\$ 8,938,122
Licenses, Permits and Fees	1,630,980	1,474,899	1,457,385	1,425,475
Intergovernmental	1,343,828	1,327,222	1,346,544	1,272,382
Miscellaneous Revenue	9,225	19,152	13,998	-
Other Financing Sources	5,017	30,938	150,400	5,000
Totals:	<u>\$ 11,752,365</u>	<u>\$ 11,692,843</u>	<u>\$ 11,922,804</u>	<u>\$ 11,640,979</u>
SPECIAL ASSESSMENT BOND RETIREMENT				
Special Assessments	\$ 40,162	\$ 35,868	\$ 45,038	\$ 347,222
Miscellaneous Revenue	-	-	-	-
Other Financing Sources	-	-	-	-
Totals:	<u>\$ 40,162</u>	<u>\$ 35,868</u>	<u>\$ 45,038</u>	<u>\$ 347,222</u>

**WASHINGTON TOWNSHIP
POLICE TOTAL EXPENSE SUMMARY**

SUB FUNDS	2016 ACTUAL	2017 BUDGET	2017 PROJECTION	2018 BUDGET
Police Protection	<u>4,296,020</u>	<u>4,859,815</u>	<u>4,399,722</u>	<u>5,007,725</u>
POLICE FUND SUB-TOTALS	4,296,020	4,859,815	4,399,722	5,007,725
CONTINGENCIES	<u>-</u>	<u>1,750,992</u>	<u>-</u>	<u>2,448,444</u>
POLICE FUND GRAND TOTALS	<u>\$ 4,296,020</u>	<u>\$ 6,610,807</u>	<u>\$ 4,399,722</u>	<u>\$ 7,456,169</u>

**WASHINGTON TOWNSHIP
POLICE FUND DETAIL EXPENSE SUMMARY**

SUB FUNDS	----- 2017 PROJECTION -----			----- 2018 BUDGET -----		
	<u>Salary & Benefits</u>	<u>Operating Expenses</u>	<u>Capital Purchases</u>	<u>Salary & Benefits</u>	<u>Operating Expenses</u>	<u>Capital Purchases</u>
Police Protection	\$ 36,871	\$ 4,196,620	\$ 166,231	\$ 57,097	\$ 5,007,725	\$ 379,500
TOTALS	<u>\$ 36,871</u>	<u>\$ 4,196,620</u>	<u>\$ 166,231</u>	<u>\$ 57,097</u>	<u>\$ 5,007,725</u>	<u>\$ 379,500</u>
	1%	95%	4%	2%	92%	7%

**WASHINGTON TOWNSHIP
POLICE DEPARTMENT**

The Montgomery County Sheriff's Office is under contract with Washington Township to provide police protection to the unincorporated area of the township. The Sheriff's Department maintains a substation in Washington Township which is staffed by the Police Director, approximately 30 deputies and one civilian employee. Services provided by the MCSO to Washington Township include: police protection, vacation house checks, neighborhood watch, business watch, business security, home security audits, community oriented policing, community education and traffic control services.

Position Titles	FTE's	2017 Average Salary per FTE
Police Director	1.00	\$ 97,200
Sergeant	5.50	79,789
Deputy	24.00	68,203
Evidence Technician	1.00	68,203
Star Program Coordinator	0.40	16,465

(1) FTE equals 2,080 hours

2018 BUDGET
MAJOR NEW PROJECTS/PURCHASES

CIP ITEMS	<u>COST</u>	<u>ACCOUNT #</u>	FIXED ASSET ITEMS (\$2,500-\$10,000)	<u>COST</u>	<u>ACCOUNT #</u>
Unmarked Vehicle	\$ 26,000	09310009-5731	Lockout Tools for Cruisers	\$ 2,500	09310000-5732
Marked Vehicles - Cruisers	124,000	09310009-5731	Speed Measuring Laser	2,500	09310000-5732
New Vehicle Equipment	40,000	09310009-5732	Office Furniture	10,000	09310000-5741
Speed Trailer Measage Board	15,000	09310009-5739	Exterior Cameras	<u>7,500</u>	09310000-5755
Copier	12,000	09310009-5741			
Mobile Data Terminals (15)	90,000	09310009-5755	Non CIP Grand Total	<u>\$ 22,500</u>	
Body Cameras (12)	17,500	09310009-5759			
Substation Building Maintenance	35,000	09310049-5411			
Carpet For Substation	<u>20,000</u>	09310049-5724			
CIP Grand Total	<u>\$ 379,500</u>				

POLICE DEPARTMENT

ACCOUNT #	ACCOUNT DESCRIPTION	<u>2016 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2017 PROJECTION</u>	<u>2018 BUDGET</u>
09-30-310-000-00-0-5111	Salaries - Full Time	\$ 15,774	\$ 9,369	\$ 8,500	\$ 8,691
09-30-310-000-00-0-5112	Salaries - Part-Time	1,377	37,123	19,387	35,363
09-30-310-000-00-0-5113	Salaries - Overtime	24	513	-	513
09-30-310-000-00-0-5131	OPERS	2,179	6,581	3,904	6,239
09-30-310-000-00-0-5133	Medicare	220	629	352	592
09-30-310-000-00-0-5141	Medical/Hospitalization	4,253	8,218	3,194	3,290
09-30-310-000-00-0-5142	Life Insurance	23	25	65	67
09-30-310-000-00-0-5143	Dental Insurance	200	250	200	309
09-30-310-000-00-0-5145	Worker's Compensation	233	986	1,100	1,783
09-30-310-000-00-0-5162	Clothing	-	-	169	250
	Personnel Services	<u>24,284</u>	<u>63,694</u>	<u>36,871</u>	<u>57,097</u>

POLICE DEPARTMENT

ACCOUNT #	ACCOUNT DESCRIPTION	<u>2016 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2017 PROJECTION</u>	<u>2018 BUDGET</u>
09-30-310-000-00-0-5201	Law Director Services	-	5,000	-	5,000
09-30-310-000-00-0-5213	Computer Consultants	2,087	-	-	-
09-30-310-000-00-0-5221	Auditing Services	1,800	1,800	1,800	2,000
09-30-310-000-00-0-5222	Tax Collection Fees	48,523	52,000	47,200	50,000
09-30-310-000-00-0-5241	Telephone	2,014	1,800	3,657	4,000
09-30-310-000-00-0-5242	Postage	196	500	250	500
09-30-310-000-00-0-5243	Comp Network Communication	-	500	50	500
09-30-310-000-00-0-5244	Printing	395	500	-	500
09-30-310-000-00-0-5245	Advertising, Legal Ads	-	500	-	500
09-30-310-000-00-0-5247	Newsletters / Quarterly	-	1,000	-	1,000
09-30-310-000-00-0-5249	Other Communication Print & Ads	-	500	-	500
09-30-310-000-01-0-5261	Electricity - Gov Center	2,765	-	-	-
09-30-310-000-04-0-5261	Electricity-PW Service Center	1,817	7,844	4,328	6,000
09-30-310-000-01-0-5262	Water & Sewage - Gov Center	152	-	-	-
09-30-310-000-01-0-5263	Natural Gas - Gov Center	512	-	-	-
09-30-310-000-04-0-5264	Natural Gas -PW Service Center	405	2,000	1,668	2,500
09-30-310-000-00-0-5273	Montgomery County Service Contracts (Page 83)	3,900,000	4,080,000	4,000,000	4,200,000
09-30-310-000-00-0-5291	Property Insurance Premium	3,445	4,000	3,475	4,000
09-30-310-000-00-0-5292	Liability Insurance Premium	-	500	-	500
	Services	<u>3,964,110</u>	<u>4,158,444</u>	<u>4,062,428</u>	<u>4,277,500</u>

POLICE DEPARTMENT

ACCOUNT #	ACCOUNT DESCRIPTION	<u>2016 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2017 PROJECTION</u>	<u>2018 BUDGET</u>
09-30-310-000-00-0-5301	Office Supplies & Materials	382	2,500	1,200	2,500
09-30-310-000-00-0-5302	Computer Supplies	79	1,000	150	1,000
09-30-310-000-00-0-5304	Film, Slides, Video Process	-	100	-	100
09-30-310-000-00-0-5306	Community Police Supplies & Materials	-	1,000	-	1,000
09-30-310-000-00-0-5307	Training Supplies	-	500	-	500
09-30-310-000-00-0-5309	Misc Office Supplies & Materials	538	1,000	700	1,000
09-30-310-000-00-0-5359	Misc Operating Supplies & Materials	20	1,000	100	1,000
09-30-310-000-00-0-5361	Janitorial Supplies	228	2,500	-	2,500
09-30-310-000-00-0-5362	Building Materials & Supplies	-	2,500	-	2,500
09-30-310-000-00-0-5371	Fuel & Oil	62,641	110,000	67,500	110,000
09-30-310-000-00-0-5372	Vehicle Equipment	-	3,000	1,000	3,000
09-30-310-000-00-0-5375	Solvents, Lubricants. Wax, Paint, Etc.	-	250	-	250
09-30-310-000-00-0-5379	Misc Vehicle Supplies & Materials	-	500	-	500
09-30-310-000-00-0-5381	Small Tools & Minor Equipment	255	500	-	500
09-30-310-000-00-0-5382	Equipment Supplies	-	1,500	250	1,500
09-30-310-000-00-0-5383	Maintenance Equipment Supplies	36	1,500	-	1,500
09-30-310-000-00-0-5386	Bicycle Equipment	653	1,000	700	1,000
09-30-310-000-00-0-5401	Rents & Leases	501	1,678	678	1,678
09-30-310-000-01-0-5402	Garbage & Trash Removal - Gov Center	129	21	15	-
09-30-310-000-01-0-5403	Cleaning Service - Gov Center	977	-	-	-
09-30-310-000-04-0-5403	Cleaning Service - PW Service Building	1,550	7,000	4,000	7,000
09-30-310-000-04-0-5404	Lawn Service - PW Service Building	-	2,500	-	2,500
09-30-310-000-04-0-5409	Other Property Services-PW Service Building	75	-	-	-
09-30-310-000-01-0-5411	Repair & Maintenance-Building - Gov Center	2,226	-	1,756	-
09-30-310-000-01-9-5411	Repair & Maintenance-Building - Gov Center - CIP	13,460	-	-	-
09-30-310-000-04-9-5411	Repair & Maintenance-Building - PW Serv Bldg - CIP	16,923	50,000	38,664	35,000
09-30-310-000-04-0-5412	Repair & Maintenance-Equipment PW Serv Bldg	4,901	-	1,000	5,000
09-30-310-000-00-0-5419	Other Building and Equipment Repairs	-	2,500	-	2,500

POLICE DEPARTMENT

ACCOUNT #	ACCOUNT DESCRIPTION	<u>2016 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2017 PROJECTION</u>	<u>2018 BUDGET</u>
09-30-310-000-00-0-5421	Repair & Maintenance-Office Equipment	339	3,500	750	3,500
09-30-310-000-00-0-5422	Repair & Maintenance-Comp Equipment	-	1,000	750	1,000
09-30-310-000-00-0-5423	Repair & Maintenance-Communication	-	500	1,500	1,500
09-30-310-000-00-0-5441	Repair & Maintenance-Vehicles	31,377	37,500	22,500	30,000
09-30-310-000-00-0-5442	Outside Vehicle Repairs	-	-	2,500	25,000
09-30-310-000-00-0-5445	Repair & Maintenance-Bikes	1,288	1,500	250	1,500
	Supplies, Maintenance and Repairs	<u>138,578</u>	<u>238,049</u>	<u>145,963</u>	<u>246,528</u>
09-30-310-000-00-0-5601	Membership Fees	128	500	343	500
09-30-310-000-00-0-5602	Subscription Fees	-	250	-	250
09-30-310-000-00-0-5604	Computer License Fees	-	1,000	-	1,000
09-30-310-000-00-0-5605	Auction/Sales Fees	1,185	1,500	1,000	1,500
09-30-310-000-00-0-5609	Other Dues & Fees	60	500	150	500
09-30-310-000-00-0-5661	Travel - Educational	200	5,000	250	5,000
09-30-310-000-00-0-5662	Travel - Non Educational	-	100	-	100
09-30-310-000-00-0-5699	Misc Other Expenses	4,550	10,000	5,000	10,000
	Other Expenses	<u>6,123</u>	<u>18,850</u>	<u>6,743</u>	<u>18,850</u>

POLICE DEPARTMENT

ACCOUNT #	ACCOUNT DESCRIPTION	<u>2016 ACTUAL</u>	<u>2017 BUDGET</u>	<u>2017 PROJECTION</u>	<u>2018 BUDGET</u>
09-30-310-000-04-0-5721	Parking Lot Improvements - PW Service Center	-	3,750	-	3,750
09-30-310-000-04-0-5724	Building Improvements - PW Service Center	1,658	-	-	-
09-30-310-000-04-9-5724	Building Improvements - PW Service Center - CIP	-	-	-	20,000
09-30-310-000-00-9-5731	Motor Vehicles - CIP	111,776	145,000	85,977	150,000
09-30-310-000-00-0-5732	Vehicle Equipment	7,019	25,000	7,500	25,000
09-30-310-000-00-9-5732	Vehicle Equipment - CIP	31,136	40,000	23,698	40,000
09-30-310-000-00-9-5739	Other Vehicles - CIP	-	-	-	15,000
09-30-310-000-00-0-5741	Office Furniture & Equipment	442	10,000	5,000	7,500
09-30-310-000-00-9-5741	Office Furniture & Equipment - CIP	89	-	-	12,000
09-30-310-000-00-0-5742	Computer Hardware	1,159	5,000	2,500	5,000
09-30-310-000-00-9-5742	Computer Hardware - CIP	-	15,000	-	-
09-30-310-000-00-0-5743	Computer Software	178	3,000	150	3,000
09-30-310-000-00-0-5751	Bicycles	-	1,500	-	1,500
09-30-310-000-00-0-5755	Communication Equipment	-	7,500	5,000	7,500
09-30-310-000-00-9-5755	Communication Equipment - CIP	3,843	45,029	29	90,000
09-30-310-000-00-0-5759	Other Machinery & Equipment	5,625	10,000	-	10,000
09-30-310-000-00-9-5759	Other Machinery & Equipment - CIP	-	70,000	17,863	17,500
	Capital Outlay	<u>162,926</u>	<u>380,779</u>	<u>147,717</u>	<u>407,750</u>
	Sub Total:	<u>4,296,020</u>	<u>4,859,815</u>	<u>4,399,722</u>	<u>5,007,725</u>
09-30-310-000-00-0-5993	Contingencies	-	1,750,992	-	2,448,444
	Debt and Other Financing	-	1,750,992	-	2,448,444
	Total:	<u>\$ 4,296,020</u>	<u>\$ 6,610,807</u>	<u>\$ 4,399,722</u>	<u>\$ 7,456,169</u>

SHERIFF'S CONTRACT

	2016 ACTUAL INCURRED	2017 BUDGET	2017 PROJECTION	2018 BUDGET
Salaries	\$ 2,171,964	\$ 2,261,349	\$ 2,105,294	\$ 2,317,883
Overtime	58,288	114,471	106,571	114,471
Longevity	<u>38,669</u>	<u>32,676</u>	<u>30,421</u>	<u>33,492</u>
SUB-TOTALS	2,268,921	2,408,496	2,242,286	2,465,846
Fringe Benefits				
PERS	\$ 410,591	\$ 435,938	\$ 405,854	\$ 446,318
Health/Life Insurance	336,077	612,798	570,509	625,002
Liability Insurance	39,738	100,000	93,099	100,000
Workers Compensation	42,267	26,493	24,665	27,124
FICA (Medicare)	<u>31,717</u>	<u>34,923</u>	<u>32,513</u>	<u>35,755</u>
SUB-TOTALS	860,390	1,210,152	1,126,640	1,234,199
Vehicle Maintenance				
Radio Repair	\$ -	\$ -	\$ -	\$ -
800 MHZ	<u>11,500</u>	<u>29,116</u>	<u>27,107</u>	<u>29,572</u>
SUB-TOTALS	11,500	29,116	27,107	29,572
Other Expenses				
Uniform Replacement	\$ 1,629	\$ 11,000	\$ 10,241	\$ 11,000
Cell Phones/Communications/Net	4,182	19,851	18,481	20,443
Crime Lab Fees/AFIS Fees	42,655	46,360	43,161	47,519
Property Room	18,532	12,500	11,637	12,500
Employee Reimbursements / Awards	-	-	-	-
Administrative Fees	200,000	200,000	200,000	200,000
Dispatch Charges	358,491	320,447	320,447	346,470
Other Expenses	<u>9,550</u>	<u>-</u>	<u>-</u>	<u>-</u>
SUB-TOTALS	635,038	610,158	603,967	637,932
TOTALS	<u>\$ 3,775,849</u>	<u>\$ 4,257,922</u>	<u>\$ 4,000,000</u>	<u>\$ 4,367,549</u>