March 23, 2020

To Whom It May Concern:

I, the undersigned, am the Mayor of the Village of Fairfax, Ohio (“Fairfax”), an Ohio municipal corporation located at 5903 Hawthorne Avenue, Fairfax, Ohio 45227. The bearer of this letter, **Jennifer Kaminer**, is employed by Fairfax.

As a municipality, Fairfax performs Essential Government Functions as defined in Paragraph 10 of the Director’s Stay at Home Order (the “Order”) issued by the Ohio Department of Health on March 22, 2020. Under the Order, persons are allowed to leave their homes or places of residence for the performance of Essential Government Functions.

By order dated March 23, 2020, I, as Mayor, determined that the foregoing employee is essential to, and required for, the performance of Fairfax’s Essential Government Functions. Fairfax requires such employee to travel to, from, or for their employment with the Village, including, but not limited to, reporting for duty at the Fairfax Municipal Building at the address specified above, returning home, obtaining supplies, or otherwise performing work that cannot be done in Fairfax’s offices.

Therefore, the foregoing employee is permitted to travel to, from, or for their work for the Village. Please allow safe passage while this employee is doing so.

If you have any questions, please call my office at 513-527-6504, or the Village Administrator, Jennifer Kaminer, at 513-527-6503.

Sincerely,

Carson Shelton

Mayor, Village of Fairfax